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GOVERNOR

State of Louisiana
Governor's Office of Homeland Security
and
Emergency Preparedness

PAT SANTOS
INTERIM DIRECTOR

PRESS RELEASE

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GOHSEP SCHEDULES PUBLIC ASSISTANCE APPLICANT BRIEFINGS FOR T.S. LEE

Baton Rouge, LA (November 8, 2011) – The Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) will host applicant briefings this month for damage sustained during Tropical Storm Lee. On October 28, 2011, a major disaster was declared for Tropical Storm Lee which impacted Louisiana September 1-5, 2011 (FEMA-DR-4041). This declaration allows for the reimbursement of Categories (Emergency & Permanent Work) "A-G" work under FEMA's Public Assistance (PA) Program.

This meeting is for public entities and private-nonprofits eligible for public assistance. If your organization sustained damage(s) and/or cost(s) associated to the event, you are encouraged to have a representative attend an applicant briefing. The briefing will provide essential information to your organization on the FEMA PA Program, especially information on the eligibility requirements, required documentation and rules and procedures necessary for expense reimbursement of eligible expenses.

The parishes declared eligible are: **East Feliciana, Jefferson, Lafourche, Plaquemines, St. Bernard, St. Charles, Terrebonne and West Feliciana.**

Applicant Briefings will be held:

Wednesday, November 9, 2011

Parish: West Feliciana
Location: 911 Communications Bldg.
Address: 9938 West Feliciana Parkway, St. Francisville, LA
Time: 9:00 a.m.

Thursday, November 10, 2011

Parish: Terrebonne
Location: Louisiana Troop "C"
Address: 4047 West Park Avenue, Gray, LA
Time: 10:00 a.m.

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Tuesday, November 15, 2011

Parish: Jefferson
Location: West Bank Council Chambers
Address: 200 Derbigny St., Gretna, LA
Time: 2:00 p.m.

Any applicants within these parishes who intend to seek reimbursement under this disaster declaration will need to submit a new Request for Public Assistance (RPA) at www.louisianapa.com.

To submit a new *Request for Public Assistance (RPA)* for Tropical Storm Lee:

1. Log on to www.LouisianaPA.com
2. Click the link titled **Submit New RPA (DR 4041-Tropical Storm Lee)**
 - a. Existing applicants;
 - i. Will click the **Login to your Account** link
 - ii. After login, click the **Submit for a New Disaster** link in the *Quick Links* box on the right of the screen.
 - iii. A *New Disaster* Box will open.
 - iv. In the *Copy From* field leave on *Choose One* to start with a blank RPA or select the disaster which contains the RPA to be copied.
 - v. In the *New Disasters* field select the new disaster
 - vi. Click **Start New RPA**
 - b. New applicants;
 - i. Will click <="" Access="">.
 - ii. Complete registration.
 - iii. If you are a PNP you will check off this selection and fill out the PNP questionnaire. PNPs are required to submit the following information with their RPA: Tax exempt certificate and organization charter or by laws. These items can be scanned and attached to your RPA.

The RPA Deadline is: November 28, 2011

If you have any questions or concerns, please contact John Gonzales, Technical Services Section Chief at 225-379-4028.

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